

Regional Council for Coordinated Transportation

For the Tulsa Transportation Management Area



ORIENTATION

AS PART OF THE COORDINATED PUBLIC TRANSIT HUMAN-SERVICE PLAN FOR THE TULSA REGION

*INCOG Transportation Planning
April 30, 2008*

I. RCCT Mission and Goals

The Coordinated Public Transit-Human Services Transportation Plan endorses the creation of a Regional Council for Coordinated Transportation (RCCT) to oversee the implementation and further promotion of the plan in the Tulsa Transportation Management Area (TMA). The RCCT is composed of representatives from human service organizations, local governments, public and private transit providers, and non-profit and government organizations that provide services and advocacy for low income individuals, persons with disabilities, and elderly individuals.

The mission of the RCCT is to provide low-income individuals, persons with disabilities, and elderly individuals of the TMA with increased independence, access to services, and mobility.

The main purpose of the RCCT is to provide oversight and guidance on the Tulsa TMA transportation coordination process and work with stakeholders to develop coordinated transportation services and programs that increase efficiency and provide enhanced mobility and accessibility to a greater number of residents, particularly those with special transportation needs.

II. Responsibilities

The main role of the RCCT is to provide oversight and guidance to the implementation of the Tulsa Region Coordinated Public Transit-Human Service Transportation Plan. RCCT member responsibilities include:

- Attending meetings regularly
- Providing oversight and guidance on updating the Coordinated Public Transit-Human Service Transportation Plan
- Reassessing and solving mobility shortfalls and gaps through coordinated efforts
- Promoting cooperation and collaboration among private and nonprofit transportation brokers and providers, local public transportation agencies, state and local human service agencies, businesses, regional transportation programs, school districts and riders
- Developing a region-wide awareness of currently available transportation services and increasing participation in the coordination process
- Assuring implementation of an effective system of coordinated transportation that meets the needs of persons with special transportation needs
- Recommending projects for funding to the Transportation Technical Committee, Transportation Policy Committee, and INCOG Board of Directors
- Identifying and addressing coordination barriers in laws, policies, and procedures
- Working with federal and state legislators to change policies or legislation that restrict coordinated transportation

III. Membership

The RCCT is comprised of representatives from the following organizations:

- Bridges Foundation
- The Center for Individuals with Physical Challenges
- Cherokee Nation
- City of Bixby
- City of Broken Arrow
- City of Claremore
- City of Owasso
- City of Sand Springs
- City of Tulsa, Mayor's Office
- Community Service Council of Tulsa
- Creek Nation
- Indian Health Care Resource Center
- Morton Comprehensive Health Services, Inc.
- Metropolitan Tulsa Transit Authority
- Osage Nation
- Tulsa Area Agency on Aging
- Tulsa Area United Way
- Tulsa County Social Services
- Workforce Oklahoma

Each organization has one voting member and has the right to appoint an alternate to represent the current member.

IV. Term

On a two-year interval, the council membership will be reassessed and members can be rotated, or new members can be appointed. Members may serve consecutive terms if the organization they represent is still participating in the coordination process.

V. Meetings

The RCCT will meet at least quarterly on the last Wednesday of the month, and may have additional meetings as needed. The location of the meetings will be the INCOG 5th Floor Conference Room, 201 W. 5th Street, Tulsa, OK 74103. The location of the meeting may vary on occasion.

Agenda information will be sent to all members of the RCCT and made available on the INCOG events web page (www.incog.org/transportation/events.htm) generally one week prior to the meeting. After each meeting, INCOG will publish an online summary of the council's outcomes for public distribution. Special notices may be published more frequently as appropriate.

Members are expected to attend regularly. Members not attending three consecutive meetings without prior notification to the RCCT Chair may be asked to reconsider their ability to fulfill the responsibility of membership on the Council.

An alternate may be sent to the meeting if the Chair is notified in writing by the appointing entity. Designation of an alternate shall be made in writing at the beginning of the term of appointment and kept on file at INCOG.

50% of the appointed members shall constitute a quorum.

VI. Tentative Schedule

April	04/30/2008
July	07/30/2008
October	10/29/2008
January	1/28/2009

VII. Organization

The RCCT members will elect the Chair and Vice-Chair at the first meeting immediately following July 1st of even numbered years. Officers will serve for a two-year term and may hold consecutive terms.

The Chair will preside over all RCCT meetings and all other duties consistent with the position. In the absence of the Chair, the Vice-Chair will exercise the duties and responsibilities of the Chair.

VIII. INCOG's Role

INCOG will act as the lead agency, managing the grants for the Tulsa Transportation Management Area's coordinated transportation planning, administering the implementation of programs using these funds, and evaluating the effectiveness of programs. INCOG will work to comply with grant reporting requirements and other administrative tasks.

All of RCCT's actions and recommendations are subject to the review of the INCOG Transportation Technical Committee (TTC), approval of the INCOG Transportation Policy Committee (TPC) and endorsement of INCOG Board of Directors.



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