The first meeting of the Election District Commission was held on July 9, 2021, at One Technology Center, Tenth Floor Conference Center 10 North, 175 East 2nd Street. Pursuant to the requirements of the Open Meeting Law, the agenda was posted in the Office of the Tulsa City Clerk on July 2, 2021, at 2:26 p.m.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Staff Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon King Davis</td>
<td>Rich Brierre</td>
</tr>
<tr>
<td>John M. Eagleton</td>
<td>LaDonna Brewer</td>
</tr>
<tr>
<td>Susan Neal</td>
<td>Barbara Gibson</td>
</tr>
<tr>
<td>Joe Williams</td>
<td>Darita Huckabee</td>
</tr>
</tbody>
</table>

Others Present: Matt Trotter, KWGS

**Call to order**
With consent of the group Susan Neal called the meeting to order.

**Introduction of Staff Team**
Mr. Brierre introduced the members of the staff that will be available to assist the Commission in pursuing this task.

**Briefing on Responsibilities of the Election District Commission**
Mr. Brierre referred members to the handouts he provided on the excerpts from the Tulsa City Charter with the provisions calling for the establishment of the election district commission.

**Criteria for the Establishment of City Council District Boundaries**
Mr. Brierre referred members to the handout in the agenda packet. He stated that there are specific provisions in the charter as well as state law that we have tried to summarize as follows:

- Legally mandated requirements
  - Each District shall consist of:
    - Contiguous area – (City Charter and state statute)
    - Compact territory – (City Charter and state statute)
  - Be as nearly equal (or substantially equal) in population as possible – (City Charter and state statute)
  - Conform with precinct boundary lines – (City Charter)
  - Consider natural and neighborhood boundaries – (City Charter)
  - Avoid diluting minority votes and meet Voting Rights Act requirements – (City Charter and federal law)
Disregard Partisan considerations (City Charter)

Other considerations
✓ District boundary lines based on major physical features such as rivers, expressways, or arterial streets to the extent possible.
✓ Minimize the displacement or re-assignment of population and precincts between council districts.
✓ Maintain city councilors in their respective districts.

Mr. Brierre answered questions from members.

Motion was made by Mr. Eagleton and seconded by Mr. Williams to accept the Criteria for the Establishment of City Council District boundaries. Motion carried.

Aye: Davis, Eagleton, Neal, Williams
Nay: None
Abstain: None

Prospective Schedule and Approach for 2021 Election District Commission Proceedings
Mr. Brierre provided an overview and explanation of the Calendar of Relevant Dates that were included in the agenda packet. The 2021 Prospective Schedule for the 2021 City of Tulsa Election District Commission District Process that was circulated to members of the Commission as a handout. The dates suggested were as follows:

Calendar of Relevant Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2021</td>
<td>Appointment of members of City of Tulsa Election District Commission (City Charter)</td>
</tr>
<tr>
<td>July 9, 2021</td>
<td>Organization Meeting of Election District Commission</td>
</tr>
<tr>
<td>August 16, 2021</td>
<td>Anticipated release date of redistricting data by Bureau of the Census</td>
</tr>
<tr>
<td>Oct. 18-22, 2021</td>
<td>Special legislative session to draw congressional boundaries and amend state legislative boundaries if needed (tentative)</td>
</tr>
<tr>
<td>November 30, 2021</td>
<td>Deadline for County Commissions to redraw district boundaries (State Statute)</td>
</tr>
<tr>
<td>Dec. 15, 2021</td>
<td>County Election Board deadline to adopt precinct boundaries to conform to new congressional, legislative, and county commission district boundaries (State Election Board Regulations)</td>
</tr>
<tr>
<td>Dec. 31, 2021</td>
<td>Election District Commission plan must be filed with the City Clerk</td>
</tr>
</tbody>
</table>
June 13, 2022  First day of filing for Tulsa City Council Elections (City Charter)

August 9, 2022  City of Tulsa General Election – (City Charter)

**Prospective Schedule for 2021 City of Tulsa Election District Commission**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 30, 2021</td>
<td>Approval of communication with City Council members and community organizations regarding redistricting process and solicitation of comments.</td>
</tr>
</tbody>
</table>
| Aug. 20 or 27, 2021   | Review of 2020 census data by Council District
Letters sent to Mayor, City Council members and community organizations. |
| September 17, 2021    | Review of comments and recommendations received from Mayor, Council members and community organizations. Presentation of alternative Council District plans. |
| October 1, 2021       | Election District Commission selects plans for public review
Approve schedule for public meetings/hearings in geographic quadrants of the city. |
| October 11-14, 2021   | Public meetings in geographic quadrants of the city (October 11, 12, 13, and 14) at regional libraries. |
| October 22, 2021      | Review input from public meetings and identify preferred plan elements.                                  |
| November 5, 2021      | Election District Commission selects preferred City Council District Plan
set public hearing date, time, and place                                                                 |
| November 19, 2021     | Public hearing on proposed Election District Plan                                                      |
| December 10, 2021     | Election District Commission approval of 2021 Election District Plan                                    |
| December 20, 2021     | Filing of 2011 Election District Plan with the Tulsa County Election Board and the City Clerk            |
| January 20, 2021      | Expiration of 30-day legal challenge period for Election District Plan                                  |

Mr. Brierre provided further explanation of other relevant information related to the redistricting process:

- Precinct boundary changes become effective 30 days after posting and notice to the State Election Board. The Election Board Street Guide is updated with any changes to
precinct boundaries. Registered voters are notified of precinct boundary changes, in writing, by the Secretary of the County Election Board (State Election Board regulations).

✓ If municipal boundaries (including Council District boundaries) do not follow precinct lines, precinct books will include municipal council district wards and maps of the relevant boundaries will be provided at the polling places by the County Election Board. (State Election Board regulations).

✓ The City Council may make “minor adjustments” in the boundaries of council districts to conform to changes in precinct boundaries (City Charter). This may be necessary after the re-precincting process.

✓ The County Election Boards may, at their discretion, make alterations in precinct boundaries, if requested in writing by the municipal governing body, to conform to ward (City Council) boundaries, provided that all expenses incurred shall be paid by the municipality (State Statute).

✓ The City of Tulsa requirement that a person shall have been a qualified elector of an election district for more than 90 days at the time of filing for the office of councilor for that district shall not apply to the election held immediately following the adoption of an Election District Plan; provided that a person desiring to become a candidate for the office of councilor for an election district shall be qualified electors of the election district at the time of filing for the office of councilor for that district. (City Charter)

There was also discussion about prospective dates for future meetings and public hearings to be held in different quadrants of the city.

**Election of Commission Officers**
Motion was made by Mr. Williams, seconded by Ms. Davis, to nominate Ms. Neal as Chair of the Commission and Mr. Westcott and Mr. Williams as Vice – Chairs. Motion carried.

Aye: Davis, Eagleton, Neal, Williams
Nay: None
Abstain: None

**Set Date, Time and Place for Next Meeting or Meetings**
Motion was made by Mr. Eagleton, seconded by Mr. Williams, that the next Election District Commission meeting be held on July 30, at 10:00 a.m. at this same location. Motion carried.

Aye: Davis, Eagleton, Neal, Williams
Nay: None
Abstain: None

**Adjourn**
There being no further business the meeting was adjourned.